

**THE INSTITUTE OF FINANCE MANAGEMENT
OFFICE OF THE DEPUTY RECTOR –ACADEMICS, RESEARCH AND
CONSULTANCY.**



46TH GRADUATION CEREMONY

All candidates who successfully completed their studies and qualify for the awards of Certificates, Diplomas and Degrees of the Institute of Finance Management in the 2019/2020 academic year are hereby informed that the **46TH GRADUATION CEREMONY** for the conferment of these awards will be held at The Aga Khan Diamond Jubilee Hall (Upanga) on **FRIDAY 27TH NOVEMBER 2020** at 13.00 hrs.

Those who wish to participate in the aforesaid ceremony are hereby requested to observe the following:

1. Confirm the presence and correctness of their names in the Institute's website (www.ifm.ac.tz)
2. Confirm their participation in the Graduation Ceremony through online confirmation portal through Student Information System (SIS) at www.ifmsis.ac.tz/student. Online confirmation will start on 11th November 2020 and will close/end on 17th November 2020.
3. Only those who will confirm their participation **online in the SIS** will be considered for participation and hiring graduation gowns.
4. By confirming your participation through SIS, automatically your caution money (Tsh. 50,000/=) will be used to cover costs for hiring graduation gown. Graduation gowns will be issued as follows:

- Faculty of Computing, Information Systems and Mathematics 18th November 2020 from 1200 hours to 1800 hours.
- Faculty of Economics and Management Science 19th November 2020 from 1200 hours to 1800 hours.
- Faculty of Insurance and Social Protection from 20th November 2020 from 1200 hours to 1800 hours.
- Faculty of Accounting Banking and Finance from 21st November 2020 to 22nd November 2020 from 1200 hours to 1800 hours.

Note: A schedule with list of graduands for collection of gowns will be posted on the website on 17th November 2020. Please abide to your gown collection date to avoid unnecessary inconvenience.

5. The hired graduation gown should be returned from 28th November 2020 to 7th December 2020. Any gown that will not be returned on time will attract a penalty of Tzs.10,000 per day for the period of delay.
6. A Rehearsal will be held at The Aga Khan Diamond Jubilee Hall on November 26, 2020 from 1400 hours to 1600 hours. Those who will not participate in the rehearsal will not be allowed to participate in the graduation ceremony and will graduate in absentia. No refund will be given for graduand who will graduate in absentia due to failure to attend rehearsal.
7. Graduands are reminded that they will be responsible for meeting the expenses for their travel, lodging, meals and other incidentals.

Issued by
**OFFICE OF THE DEPUTY RECTOR FOR ACADEMIC, RESEARCH AND
CONSULTANCY**