

# THE INSTITUTE OF FINANCE MANAGEMENT



## PUBLIC NOTICE

The Institute of Finance Management (IFM) notifies the general public that effective from January 2018, all payments to the Institute are done electronically through the established **Government e-Payment Gateway**.

Accordingly, students and other stakeholders are urged to use the Institute's Student Information System (SIS) or Payment Portal respectively to access or inquire for a control number that can be used to make various payments to the Institute.

### Steps in making payments through Government e-Payment Gateway

#### I. Payment of Tuition Fees (Students only)

1. Go to Student Information System Portal ([www.ifmsis.ac.tz/studentis](http://www.ifmsis.ac.tz/studentis))
2. Log in to your SIS Account
3. Click the **Fee Payments** link in order to access your control number
4. Record your control number and visit one of the following banks to make payments (CRDB, NBC, TPB and NMB)
5. You can make payment in installments using the same control number provided that the total payment does not exceed the amount in the control number

#### II. Other Payments related to registered students

1. Go to Student Information System Portal ([www.ifmsis.ac.tz/studentis](http://www.ifmsis.ac.tz/studentis))
2. Log in to your SIS Account
3. Click the **Other Payments** link
4. Follow the provided instructions for requesting a control number

5. Record your control number and visit one of the following banks to make payments (CRDB, TPB, NBC and NMB)

### **III. Other Payments (External Customers)**

1. Go to payment portal ( ifmsis.ac.tz/payment\_portal)
2. Fill the Payment Registration Form
3. Click Submit button
4. Wait for a few minutes
5. Click the link '**here**' to inquire a control number
6. Record your control number and go to any of the following banks for payments (CRDB, NBC, TPB and NMB).

#### **Important Note:**

- Upon your arrival at any of the banks listed, provide the control number to a teller to process the payment.
- Payments can also be done through Mobile Money (Tigo-Pesa, M-pesa, and Airtel Money) through the following steps:
  - Dial \*150\* 01#, or \*150\*00#, or \*150\*60# respectively
  - Select 'Pay Bills'
  - Enter Reference Number 888999
  - Enter the Control Number
  - Enter the due amount
  - Confirm [by entering your password/pass code]

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