

**THE INSTITUTE OF FINANCE MANAGEMENT STUDENTS
ORGANIZATION
(IFM-SO)**



**CONSTITUTION OF THE INSTITUTE OF FINANCE MANAGEMENT
STUDENT ORGANIZATION
(AS AMENDED IN 2013)**

ARRANGEMENT OF ARTICLES

Article	Page
PREAMBLE	5

PART I IFM-SO ESTABLISHMENT, OBJECTIVES, FUNCTIONS AND MEMBERSHIP

1. Establishment, Nature and Legal Status	7
2. Interpretation	8
3. Legal Status	11
4. Mission and Vision	12

PART II OBJECTIVES, FUNCTIONS, MEMBERSHIP AND CORE PRINCIPLES

5. Objectives	13
6. Functions	15
7. Membership	17
8. Rights	18
9. Duties	19
10. Core Principles	20

PART III IFM-SO ORGANS AND FUNCTIONS

11. Principal organs of IFM-SO	22
12. Institutes' student representative council (ISRC)	23
13(A).Impeachment	29
13(B).Vote of No Confidence	31

14. ISRC Meetings	32
15. Speaker	34
16. Deputy Speaker	37
17. Clerk of ISRC	38
18 Campuses Representative Council	40
19. Board of Trustees	41
20. IFM-SO Cabinet	45
21. Arbitration Committee	49

PART IV

IFM-SO OFFICE BEARERS

22. The President	54
23. The Vice President	60
24. The Prime Minister	62
25. Campus Governments	63

PART V

OTHER ORGANS

26. Faculty Baraza	65
27. Faculty Student's Administration	67
28. Executive Committees	68
29. Class representatives	69
30. Electoral committee	71
31. Eligibility for Election	76
32. Referendum	77

**PART VI
FINANCIAL PROPERTY AND ADMINISTRATION**

33. Management of IFM-SO funds	79
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**PART VII
CONSTITUTIONAL SUPREMACY AND AMMENDMENTS**

34. Supremacy of the Constitution	83
35. Amendment of the Constitution	84
36. Acquisition of the force of law	85

**PART VIII
MISCELLANEOUS PROVISIONS**

37. Miscellaneous	86
38. Savings Provisions	88
39. Promulgation	89
Schedules to the Constitution	89

PREAMBLE

WHEREAS the students of the Institute of Finance Management have firmly, solemnly resolved to establish students' organization which adhere to the principles of academic freedom, justice and fraternity realized in a democratic society;

WHEREAS the students of the Institute of Finance Management understand believe that this Institute plays its role under the Act of Parliament Cap 91 R.E 2002 which established the Institute of Finance Management to serve the Nation in its unique environment and system **AND**

WHEREAS the students of the Institute of Finance Management understand and believe that a student's organization will improve a cordial-relationship based on mutual understanding among and between the students on the one part and Management of the Institute of Finance Management, students' organizations and other youths-organization in and outside Tanzania on the other part and that only students organization, can democratically run students affairs and completely be responsible matters pertaining to their interests.

NOW, THEREFORE, The students-agree to form an organization to perform responsibilities towards its members, the Institute, our nation and other students' youths-organization inside and outside Tanzania and hereby commit ourselves to be guided by this **CONSTITUTION**.

**THE CONSTITUTION OF THE INSTITUTE OF FINANCE
MANAGEMENT STUDENT ORGANIZATION (IFM-SO), 2013
Enacted by the ISRC Constituent Assembly on the 30th day of March 2013.**

Signed by

Ike Erick

Speaker-ISRC

Date:26-06-2013

AND

Hemedi Ali

President-IFM-SO

Date:26-06-2013

AND

Approved

by Institute Governing Council in its 186th Meeting
held on Wednesday 3rd June 2013

CITATION AND COMMENCEMENT DATE

This Constitution may be cited as the Constitution of IFM-SO-2013, and shall come into effect on the date it is approved by the Governing Council.

PART ONE

ESTABLISHMENT, NATURE AND LEGAL STATUS

ARTICLE 1:

ESTABLISHMENT

1. There shall be and is hereby established a student's organization to be referred to as "The Institute Of Finance Management Student Organization, hereinafter referred to as IFM-SO or by such other name or names as may from time to time be determined subject to the approval of the relevant authorities in Tanzania.
2. The Headquarters of IFM-SO shall be at the Institute of Finance Management Dar es Salaam Campus or at any other place
3. The organization shall be governed by its Constitution as amended from time by the Constituent Assembly and approved by the Institute's Governing Council.
4. The Organization shall operate wherever the Institute has legal mandate to operate, so long as there are students' matters to be attended.
5. The official language of the organization shall be English and Kiswahili

ARTICLE 2:
INTERPRETATION

1. In this constitution unless otherwise the context so requires, expression here under shall have the following meaning,
- (i) **“ACADEMIC YEAR”** means the academic year of the Institute of Finance Management as defined by the Prospectus of the Institute
 - (ii) **“ACT”** means the Act establishing the Institute or any other Act repealing and replacing the IFM Act
 - (iii) **“BY ELECTION”** means the elections other than the main election conducted at any time of the year which for the purpose of filling in the vacant positions of the IFM-SO office bearers.
 - (iv) **“CABINET”** means the entire Government of IFM-SO comprising President, Vice president, Prime Minister, Ministers, Deputy Ministers and Principal Secretaries of all IFM-SO ministries.
 - (v) **“COUNCIL”** means the Governing Council of the Institute of Finance Management as defined by Act establishing the Institute.
 - (vi) **“CONSTITUENT ASSEMBLY”** means the entire members of ISRC including any number(s) of student’s representatives as may be agreed by the ISRC to attend the constituent assembly.
 - (vii) **“INSTITUTE”** means the Institute of Finance Management abbreviated as ‘IFM’ established under the Act of parliament Cap 91 R.E. 2002 or any other law for the time being in force and shall include any other name or body that succeeds in title.
 - (viii) **“IFM-SO”** means the Institute of Finance Management Students Organization.

- (ix) **“ORDINARY RESOLUTION”** means other resolution that shall be passed by a simple majority of ISRC members who have the right to vote and will be present at the time of voting.
- (x) **“PRESIDENT”** means the President of IFM-SO
- (xi) **“PRIME MINISTER”** means the Prime minister of IFM-SO
- (xii) **“RULES”** means rules made by the ISRC under the provision of this constitution
- (xiii) **“SPEAKER”** means the person who chairs and presides over all meetings of the ISRC, as the case may be.
- (xiv) **“SPECIAL MEETING”** means any unscheduled meeting of IFM-SO organs.
- (xv) **“SPECIAL RESOLUTIONS”** means a resolution of the students passed by two third (2/3) of members who will be personally present at the time of voting.
- (xvi) **“STUDENT”** means any person admitted and duly registered or a continuing student eligible for registration to undertake any course of study conducted by the Institute.
- (xvii) **“STATUS”** means the status of IFM-SO as described under this constitution.
- (xviii) **“FACULTY BARAZA”** means the general meeting of all faculty students constituted or their representatives at faculty level and provided under this constitution
- (xix) **“STUDENT’S ORGANIZATION”** means the organ approved by the council to be the representative for the students of the Institute of Finance Management

- (xx) "**STUDENT'S UNION**" means the students' organization and the term may be used interchangeably with students' organization or students' government.
 - (xxi) "**TERM OF OFFICE**" means term during which office bearers hold an office and shall not be more than one academic year as provided in the Prospectus and Academic calendar of Institute.
 - (xxii) "**VICE PRESIDENT**" means the Vice president of IFM-SO
 - (xxiii) "**REFERENDUM**" means is a direct vote in which an entire electorate is asked to either accept or reject a particular proposal, or discuss and resolve anything that require majority consensus of students
2. Words, phrases, expressions and other grammatical signs not expressly defined herein above shall be given an ordinary interpretation assigned to them depending on context; and technical or legal expressions shall be given their technical or statutory meaning as the technical or legal-practice allows.

ARTICLE 3
LEGAL STATUS

1. The IFM-SO shall be an independent and self-governing, non-governmental and non-profit making, non religious and non-political students' organization which subject to checks and balances by the IFM Management and in collaboration thereto shall govern and represent students' affairs.
2. Under the trusteeship of IFM shall be capable of purchasing, holding, alienating, managing and disposing of any property whatsoever, whether movable or immovable and whether by way of investment or otherwise entering into such contracts as may be necessary or expedient for the performance of its functions under this Constitution.
3. It is always understood and IFM-SO reaffirms that, the role of IFM Management towards the students' organization is to exercise oversight and regulatory function as opposed to running the student's organization itself, for that matter IFM-SO shall strive to operate within the framework of its constitution while acknowledging the presence of IFM management as a watch dog of its activities for the good of all students and the Institute's at large.

ARTICLE 4
VISION AND MISSION

VISION

Positively Affecting the Life of Every Student.

MISSION

The Institute of Finance Management Student Organisation supports and enhances the educational, social, cultural and recreational activities of all students at IFM. IFM-SO will provide representation for all students within the Institute, both locally and nationally.

PART II
OBJECTIVES, FUNCTIONS, MEMBERSHIP AND CORE PRINCIPLES
ARTICLE 5
OBJECTIVES

1. The objectives of the Institute of Finance Management Students Organization (IFM-SO) shall be
 - a) To protect and promote Students' rights and interests in all aspects of their lives during the tenure of their studies at the Institute.
 - b) To maintain fraternal relations among the students and between the students on the one hand and the Institute's academic members of staff, administration, workers and the community in general.
 - c) To promote love and respect among students.
 - d) To instill the culture of learning and ensure that, student understand and carry out their academic responsibilities and advocate for academic freedom as an inalienable right of all students.
 - e) To promote all desirable aspects of cultural development which inculcate the spirit and love for sports and arts in order to keep the Institute a fertile ground from which best talents are developed.
 - f) To maintain and promote fraternal relations between the students of the Institute, other students in

situations of higher learning in Tanzania, Africa and other parts of the world.

- g) To advocate for a free national and democratic society based on principles of social equity and justice which upholds the principle of human rights, and liberty of the individuals and provision of equal rights to the under privileged and oppressed sections in Tanzania, Africa and other parts of the world.
- h) To organize and lead students to adopt non-violent forms of just struggle and resistance, for the realization of their just demands and rights in conformity with the objectives and status of the IFM-SO.
- i) To undertake generally and other activities or functions in conformity with the IFM-SO status and objectives.
- j) To promote and foresee activities of other organizations and association affiliated to the IFM-SO such as religious groups and foreign students' organizations.
- k) To perform duties and exercise all powers conferred on it by this constitution or any other law of Tanzania.
- l) To do all such other things as they may be conducive to the attainment of the foregoing objectives or any one of them and to resist any other thing that compromises the status of IFM-SO.

ARTICLE 6

FUNCTIONS

- (1) IFM-SO in pursuit of its objectives stated herein above, may carry out any or all of the following functions;
- (i) To initiate, sponsor or undertake activities for the benefits of the students of the Institute of Finance Management;
 - (ii) To organize debates, seminars, workshops, conferences, congresses, study tours and symposia so as to enhance intellectual, civic and political awareness of the Student's Community;
 - (iii) To ensure that all students have the opportunity to participate in Student Organization activities
 - (iv) To publish and broadcast; journals, books, newspapers, newsletters, leaflets, magazines, recordings, or otherwise through any other means of presenting information to the public;
 - (v) To undertake such fund raising activities as it deems expedient;
 - (vi) To invite at any time any distinguished personalities such as political, social, academic and cultural professionals to interact with students' community by way of lectures, panel or group discussions, workshops or any other means which will promote a healthy discussion of contemporary social, scientific and political issues;
 - (vii) To correspond, communicate or promote relationship between IFM-SO and all Students Organizations and any other Organizations which share and promote objectives common to those of IFM-SO;
 - (viii) Deliver quality services reflective of the needs of our students
 - (ix) To ensure that every student has access to their academic representatives

- (x) To undertake any other activity or function in conformity with the objectives of IFM-SO.

ARTICLE 7
MEMBERSHIP

1. Every person admitted and duly registered to undertake any course of study at IFM shall automatically become a member of IFM-SO unless the contrary is expressed.
2. It shall be an implied condition of admission to membership that, a member has undertaken to be bound by this Constitution and rules thereby promulgated from time to time.
3. Membership to the organization shall subsist subject to:
 - (a) Payment of annual subscription fees as provided by the rules made by the ISRC in accordance with the Institute's by-laws as amended from time to time
 - (b) Willingness to be bound by this constitution
4. Membership to the Organization shall cease when any of the following occurs:
 - (a) Upon ceasing to be a student of the Institute of Finance Management
 - (b) Death
 - (c) Upon cessation of membership in accordance with the provisions of this Constitution

ARTICLE 8
RIGHTS OF MEMBERS

1. Every member of the IFM-SO shall have the following rights:
 - a) To participate in activities of the IFM-SO which every member is entitled to take part.
 - b) To vote and hold office when elected or appointed provided that he/she meets the laid down qualifications.
 - c) To obtain and inspect copies of all documents of the IFM-SO upon requests to the President.
 - d) To request and receive all publications of the IFM-SO at a free charge or at a charge as may be determined by the ISRC.
 - e) To have a right to appear before or appeal to before any organs of the IFM-SO, which will be determining his/her matter or appeal.
 - f) To have the right of audience and freedom of expression before all organs and meetings of the IFM-SO. PROVIDED that, in the course of enjoyment of the rights stated in constitution nothing shall be constructed to entitle a member of the IFM -SO to violate in any way other members to enjoy the same.
 - g) The right to freely and peaceably;
 - (a) Assemble
 - (b) Demonstrate
 - (c) Express their opinion; and
 - (d) Conduct a referendum
 - h) PROVIDED THAT, in the exercise of these rights, every member shall be required to observe laws, rules and regulations promulgated by Acts of Parliament, Student's By-laws and IFM-SO rules and regulations.

ARTICLE 9
DUTIES OF MEMBERS

1. Every member of the IFM-SO shall have the following obligations:
 - a) To uphold this abide by and protect the provisions of this constitution against violation.
 - b) To pay annual subscription fees as may be prescribed from time to time by the ISRC.
 - c) To carry out assignments' or tasks as may be assigned by the relevant organs or office bearers of the IFM-SO.
 - d) To demonstrate the utmost degree of academic responsibility as well as social self discipline.
 - e) Not to involve him/her self in social unacceptable behaviors which may damage the image of the IFM-SO and the institute
 - f) Not to participate in non-acceptable ways of resolving disputes between himself/herself and another student, group of students, the IFM-SO, the management of the institute or any relevant authorities.
 - g) Not to take part in any activities that will affect legitimate interests and rights of other students, the IFM-SO and institute and other authorities in Tanzania.
 - h) To respect and abide by the directives of the IFM-SO leadership legally elected.

ARTICLE 10
CORE PRINCIPLES

1. IFM-SO undertakes and is committed to fulfill its responsibilities by working closely with the Management in resolving student's problems and ensuring academic and welfare prosperity. In doing so IFM-SO is committed to abide by all laws of the United Republic of Tanzania, in particular the law establishing the Institute and regulations made there under, policies and procedures, for that matter IFM-SO shall observe:
 - (a) Transparency in all its affairs
 - (b) Accountability for its actions and omissions
 - (c) Observance of the sense of responsibility in its decisions and pursuits
 - (d) Morality
 - (e) Respect and implement gender mainstream
 - (f) Natural justice
2. Likewise, Every IFM-SO member or leader shall be obliged to observe the personal integrity, dignity and rights of other members.
3. In any event when it is proved that any IFM-SO member has committed any of the following misconduct he/she shall be deemed to have violated provisions of this Constitution and shall become liable for disciplinary action(s).
 - (i) Financial improprieties;
 - (ii) Sexual harassments
 - (iii) Failure or refusal to respond when summoned by the disciplinary authority of IFM-SO;
 - (iv) Use of scandalous, abusive, obscene or threatening language by any IFM-SO member against any other person;

- (v) Using force or offering violence against or striking a fellow IFM-SO member provided that such act occurs within the Campus;
 - (vi) Conduct which does or is likely to cause damage, defacement or violence to person or property of a fellow IFM-SO member within the Institute Campus;
 - (vii) Any violent act and or conduct which are willfully intended to obstruct any of the IFM-SO business in the ISRC or any of the IFM-SO meetings;
 - (viii) Any act or omission that severely diminishes or prejudices the status of IFM-SO and or its members.
4. IFM-SO shall not in any way condone any act of any of her members that violate the Institutes' regulations or any other law for the time being in force.
 5. IFM-SO understands and recognize that, her members have freedom of association and therefore a right to be members of any political party, however, IFM-SO leaders and those who contest for any executive post within IFM-SO government are hereby prohibited at the time of contesting or thereafter from being holder(s) of any post in the political parties.
 6. Any IFM-SO leader who is proved to be a leader of any political party or exercises political biasness in discharge of his duties shall be disqualified from being a leader.

PART III
IFM-SO ADMINISTRATIVE ORGANS, POWERS AND FUNCTIONS
ARTICLE 11
PRINCIPAL ADMINISTRATIVE ORGANS

1. The Principal administrative organs of IFM-SO shall be the following
 - (a) The Institute's Students Representative Council
 - (b) The Board of Trustees
 - (c) The IFM-SO-Cabinet
 - (d) The Arbitration Committee
2. Each of the organs in sub-article 1 of this article shall have their functions stipulated in this constitution.
3. Legislative powers of IFM-SO shall be vested in the Institute's Students Representative Council hereinafter referred to as "ISRC", whereas Executive Powers shall be vested in the Cabinet and adjudicatory powers shall be vested in the Arbitration Committee
4. Each of the organs shall perform their functions independently of each other subject to checks and balance.

ARTICLE 12

THE INSTITUTE'S STUDENTS' REPRESENTATIVE COUNCIL (ISRC)

1. There shall be and is hereby established the Institute's Students' Representative Council hereinafter referred to as "ISRC"
2. The ISRC shall be composed of:
 - (a) The Speaker
 - (b) The Deputy Speaker
 - (c) The Clerk
 - (d) The Cabinet
 - (e) The Students' representatives from each class or streams
 - (f) Campus Executive Committee Members
 - (g) Faculty Representatives
3. For the purposes of composition, the following shall be the number of students representatives allowed for the purposes of sub-article 2 of this article.
 - (a) Two Elected Executive Committee members of each faculty. That is a Chairperson and Secretary
 - (b) Two Elected Executive Committee members of each Centre of the Dar es Salaam Campus. That is a chairperson and Secretary.
 - (c) Two Elected Representatives from each Main Campus Hostel or off campus officially recognized Hostel. That is Hostel Chairman and Secretary
 - (d) Two Class Representative from each class and where the class has streams, Two from each stream
 - (e) The Chairperson and Secretary of the Association of disabled students, if any.
4. The ISRC shall be the principal organ of the IFM-SO which shall have the authority on behalf of the students to oversee and advise the Students Government and all its organs in the discharge of their respective responsibilities in accordance with this Constitution
5. For the purposes of discharging its functions the ISRC may –
 - (a) Ask any question to any Minister concerning students affairs in any of the IFM Campuses which are within his responsibility;
 - (b) Debate the performance of each Ministry during the ISRC session;
 - (c) Deliberate upon and authorize any long or short term plan which is intended to be implemented at the Institute of Finance Management and enact a regulation to regulate the implementation of that plan;

- (d) Deliberate upon and ratify all contracts and agreements to which IFM-SO is a party and the provisions of which require ratification.
6. (1) The ISRC shall exercise its legislative powers through rules passed by ISRC and assented to by the President.
(2) A rule passed by ISRC and assented to by the President shall be published in the notice boards informing students of the new rule(s)
(3) Save for *Kanuni za bunge*, a rule made by ISRC shall not be derogated from, suspended or by-passed in its application except by way of amendment
(4) Every person or class of persons has a right to petition the ISRC to consider any matter within its authority, including enacting, amending or repealing any rule. The ISRC shall make a procedure for exercising this right.
(5) The ISRC shall conduct its business in an open manner and shall not resolve or enact any rule which is inconsistent with any statute of parliament, or by-law of the Institute.
7. In addition, the ISRC shall have the following powers and functions:
- (i) To elect the Speaker and Deputy Speaker of the ISRC from members of IFM-SO.
 - (ii) To approve the Prime Minister appointed by the President.
 - (iii) To approve members of electoral committee from outside ISRC.
 - (iv) To confirm the Ministers, Deputy Ministers, and Principal Secretaries appointed by the President,
 - (v) To approve budget estimates presented by the Minister of finance during the budget session and any decision declared by ISRC shall be termed final and conclusive.
 - (vi) To deal with allegations of corruption against any officer of the IFM-SO and shall be competent to take legal proceedings against such officer.
 - (vii) To represent IFM-SO for any purpose as may be required from time to time provided that whenever it is expedient to do so, the IFM-SO government may discharge its function under this paragraph subject to restrictions as the ISRC may specify.
 - (viii) To review and approve or disapprove policies and actions of IFM-SO whenever it considers necessary or desirable to do so.

- (ix) To evaluate and take appropriate action on the annual general report and activities of IFM-SO submitted or ordered to be submitted by the Office bearers,
 - (x) To make provisions for all matters relating to funds of IFM-SO including but not limited to preparation of annual estimates of income and expenditure accounting and periodical financial statements.
 - (xi) To make provisions in any appropriate manner for regular auditing of books of accounts of all organs of IFM-SO, to ensure a sound, proper and efficient administration of IFM-SO funds.
 - (xii) The ISRC shall have powers to discipline any IFM-SO officer bearers including suspension of his/her services upon passing a resolution as required by this constitution.
 - (xiii) To establish select committees as may be found necessary for proper execution of its functions.
 - (xiv) To establish committees of each ministry formed under this constitution to execute the principal activities of the ministry.
 - (xv) To summon any Cabinet member either individually or collectively for the purposes of enhancing accountability of IFM-SO government,
 - (xvi) To make rules and regulations of IFM-SO.
 - (xvii) To impeach the President or cast vote of no confidence on the Prime Minister.
 - (xviii) To perform any other duty in the interest of IFM-SO members
- 8.** Subject to the other provisions of this Constitution, the life of ISRC shall be One Year. For the purposes of this Constitution the expression "life of ISRC" means that whole period commencing from the date the new ISRC was first summoned after General Elections and ending on the date of dissolution of ISRC for the purpose of enabling the holding of another ordinary general election.
- 9.** Upon dissolution of the ISRC, all the representatives including the Speaker and his deputy shall cease to be ISRC members unless the life of the ISRC is extended.
- 10.** The ISRC shall regulate its own procedures through Kanuni za Bunge, and for proper functioning of the ISRC, the Speaker in collaboration with

Deputy Speaker may form Representative's Committees to assist them in the discharge of the ISRC functions.

11. There shall be standing committees of the ISRC, shall include but not limited to;
 - (a) The Ethics and Disciplinary Committee
 - (b) The Finance and Expenditure Committee
 - (c) The Student's Welfare Committee
 - (d) The Academic Committee
 - (e) The ISRC Management Committee

12. The ISRC membership can cease by:
 - (i) Not attending two consecutively ISRC meetings without prior notice dully served on the Speaker of the ISRC.
 - (ii) Death, discontinuation, expulsion from the Institute and de-registration.
 - (iii) Recall from his constituencies
 - (iv) Loss of his/her seat as a Class representative or any constituent representative
 - (v) Criminal conviction
 - (vi) Involvement in corruption or misuse of student's assets

13. The ISRC Member shall lose his/her membership upon presentation of a resolution signed by not less than two thirds of the respective represented students. The resolution must be made at a meeting attended at least by two thirds of the represented students, and it shall be subject to the approval of the Speaker of ISRC.
 - (a) No petition shall be entertained/made serve only on grounds of violation of the IFM-SO constitution or on the ground that he no longer serve the interests of the people he represents.
 - (b) Upon receipt of the Resolution the Speaker shall convene the ISRC management Committee to Meet and inform them of the decision. The

Committee shall go through the petition to satisfy themselves on whether the procedures have been followed

(c) Upon being satisfied with the procedural compliance, the Speaker will read the decision during the ISRC session and the particular representatives shall immediately be required to vacate.

(d) Appeals on the approval shall lie to the Arbitration committee, where the aggrieved representative shall be given an opportunity to be heard.

14. Except as otherwise stipulated in this Constitution, all ISRC members including office Bearers shall hold Office for one Academic year and shall be eligible for re-election or re-appointment as the case may be.
15. The office Bearers and other members of the ISRC shall not be entitled to any salary except as allowances, and reimbursement of any expenses incurred by them in the performance of their respective duties as provided by the rules and Regulations of IFM-SO.
16. The Speaker may invite the Dean of Students or the Dean himself, if he so wishes may inform the speaker of his intention to attend ISRC meeting, and whenever is allowed so to appear he shall seat as an observer/invitee who shall have no voting rights nor interfere with the proceedings though he may be asked or may request to advise if the need arises.
17. The President may at any time, but with prior communication to the Speaker, request to address the ISRC
18. The ISRC Management Committee shall be composed of the Speaker, the Deputy Speaker and the Chairpersons of the ISRC standing Committees. The Clerk shall attend as an ex-officio and minute taker.

19. The ISRC Management Committee shall assist the Speaker in the Management of the ISRC, and the Speaker may convene it at any time during the ISRC session or when the ISRC is not in session.
20. Membership to ISRC may cease and cause the seat to be vacant upon the occurrence of any of the following matters:
 - (a) Disqualification from studies
 - (b) Recall by his constituency
 - (c) Where such a member is elected President or Vice President
 - (d) Upon dissolution of the ISRC
 - (e) Upon postponement of studies
 - (f) Upon being elected Speaker or Deputy Speaker
 - (g) Upon being suspended from studies following a disciplinary action for more than 2 months
 - (h) Upon failure to attend such number of ISRC meetings as prescribed in the ISRC *Kanuni za Bunge*
21. Notwithstanding the dissolution of the ISRC, the Class Representatives shall continue to execute their daily class works as class executive officers only, save for the situation where the life of ISRC is extended.

ARTICLE 13A

ISRC POWER TO IMPEACH THE PRESIDENT

1. The ISRC may pass a resolution to remove the President from the office if a motion to impeach the president is moved and passed in accordance with the provisions of this article.
2. No motion to impeach the President shall be moved save only if it is alleged that the President:
 - (i) Has committed act(s) which grossly violate(s) any provisions of this Constitution.
 - (ii) Has conducted himself in a manner, which lowers the esteem of the office of the President.
3. Any allegation against the President shall be signed by two thirds of the ISRC members and supported by signatures of fifty (50) IFM-SO members from each faculty and shall be served on the Speaker of ISRC.
4. The Speaker after the receipt of the notice duly signed and upon being satisfied himself that, the provisions of the Constitution for moving of the motion have been complied with, sooner and not more than two days he shall act upon such allegation and if speaker denies to work on such motion he/she automatically resigns and the deputy speaker shall resume.
5. The ISRC shall not pass a motion to impeach the President save only if:
 - (i) A written Notice specifying the wrong committed and signed by one third of the ISRC members is served to the Speaker at least two days prior to the sitting at which such a motion is intended to be moved.

- (ii) Upon the receipt of notice by the Speaker, a Special committee of inquiry shall be formed and the names of the committee members shall be approved by two thirds of the ISRC members.
 - (iii) The committee shall carry out investigations and shall submit its findings to the Speaker within seven days or as the Speaker may direct.
 - (iv) The Speaker shall inform the President of the allegations leveled against him and the President shall be given an opportunity to be heard before the Committee after which the final report shall be submitted to the Speaker by the Special Committee of Inquiry.
 - (v) When the Speaker receives the report, he/she shall table it before the ISRC within 7 days for voting but before voting, the President shall be given an opportunity to be heard before the ISRC. The decision shall be by two third votes of the ISRC members attending.
 - (vi) Where the impeachment against the President is successful he/she shall cease to hold office immediately and the whole IFM-SO Cabinet shall have been automatically dissolved except the Vice President.
 - (vii) Upon resignation of the president following impeachment, for the purpose of serving cost, the Vice President, if is not a co-accused, shall assume powers of the President and the procedures to appoint another Vice President shall be followed.
- 6.** In the event of successful impeachment of the President and Vice President, the whole government shall stand dissolved and the procedure to elect the new government shall be follow.

ARTICLE 13B

VOTE OF NO CONFIDENCE ON PRIME MINISTER

1. The ISRC may pass a resolution to remove the Prime Minister from office provided that:
 - i. A petition is signed by 1/3 of the ISRC
 - ii. The petition is submitted to the Speaker that shall form a committee of inquiry.
 - iii. The committee of inquiry will submit its findings to the ISRC.
 - iv. The Speaker shall convene the ISRC in which he will table the findings of the Inquiry Committee and avail the Prime Minister the right to be heard.
 - v. After hearing the defense of the Prime minister, the ISRC shall vote to remove him from power.
 - vi. In case 2/3 of votes casted are in favour of removal from office, the Prime minister shall be obliged to resign.
2. In the event that office of the Prime Minister falls vacant by any reason pursuant to the provisions of this constitution then as soon as possible the speaker shall submit that resolution to the President, and as soon as possible and in any case within three days from the day the ISRC passes the vote of no confidence in the Prime Minister, the Prime Minister shall be required to resign, and the President shall appoint another person to be Prime Minister.
3. For avoidance of doubt, upon resignation of the Prime Minister the whole cabinet shall automatically be dissolved.

ARTICLE 14
THE ISRC MEETINGS

1. The ISRC shall convene at least two times each semester according to dates set in the Institute Almanac. Provided that the ISRC shall meet at any other time upon giving the speaker a petition signed by 25% of the members of ISRC, where upon he/she shall issue a three days public notice for the meeting unless emergency condition demand a shorter notice.
2. Where the Speaker fails to call an emergency meeting he/she automatically resigns from the office and the Deputy Speaker or any other member can chair a meeting.
3. Where the deputy Speaker fails as required by sub-article 2 above to convene a meeting following resignation of the Speaker, he/she shall also resign by serving a notice to the Chairperson of the arbitration committee who shall also notify the Dean of Students and advice accordingly.
4. Following the situation in sub-article 3 above, the Dean shall communicate to the ISRC Clerk who shall convene ISRC and the election of Speaker and Deputy Speaker shall be done.
5. The quorum for ISRC meetings shall be seventy five (75) percent of all ISRC members and subject to any provision of this constitution, its decision shall be carried out on simple majority except where the constitution directs otherwise.
6. The Clerk, Speaker and Deputy Speaker shall not vote during the ISRC meetings
7. All ISRC meetings shall be conducted in accordance to Kanuni za Bunge as passed by the ISRC.

8. There shall be freedom of opinion, debate and procedure of business in the ISRC, and that freedom shall not be breached or interfered by anyone and no ISRC member shall be taken to task for anything he said, opined, proposed, suggested, supported, moved or spoke against in the ISRC session except for violence, assault, abusive language or clear violation of ISRC rules or the Institutes' rules as the case may be.
9. Upon the expiration of the life of ISRC, ISRC shall stand dissolved: Save that, if the life of ISRC expires at any time when the IFM-SO election is by order of the Court stayed or on restraint or while students are suspended, the Clerk to ISRC may convene the otherwise dissolved ISRC which may, from time to time, extend the life of ISRC for a period not exceeding six months each time; provided that the life of ISRC shall not be extended under the provisions of this sub-article for a period of more than one year

ARTICLE 15
SPEAKER OF THE ISRC

1. There shall be the Speaker who shall be elected by members of the ISRC from amongst students who are members of IFM-SO and shall be the leader and Spokesman of the ISRC
2. The election of the Speaker as well as that of the Deputy Speaker shall be by Secret ballot and shall be conducted in accordance with the procedure provided in the ISRC rules.
3. The Speaker of the ISRC shall not be an IFM-SO Cabinet member.
4. The Speaker shall convene and preside over the ISRC meetings in accordance with the ISRC rules (Kanuni za Bunge).
5. The Speaker shall cease to hold office if he/she is removed from office by a resolution of the ISRC by votes of not less than two thirds of all ISRC members attending the ISRC meeting if he violates any provision of this Constitution.
6. In any case where there is allegation against the Speaker or Deputy Speaker for violation of this constitution or anything that brings his/her office to the state of disrepute, the following procedure shall be observed:
 - (a) The alleging Representative shall bring the same before the Clerk in writing or orally during the ISRC session to be followed by written allegations.
 - (b) The Clerk, if it is the Speaker or the Deputy Speaker who is alleged, shall present the notice to the Chairman of ISRC Ethics Committee as the case may be. Upon the receipt of the notice, the Chairman of the Ethics Committee shall convene his committee to deliberate on whether the matter is evident enough to remove the speaker or warrants further investigation.

(c) If the matter requires further investigation, the Committee shall immediately start to investigate the allegations. In the course of investigation it shall interrogate all key witnesses including the alleged office bearer and upon finalization, the Committee shall report back to the Deputy Speaker if the Speaker is the suspect and if the suspect is the Deputy Speaker then to the Speaker.

(d) In case the matter does not need investigation, the Chairman shall inform the Speaker or Deputy Speaker as the case may be of the allegation and shall summon him before his committee for hearing, which if the Committee is satisfied that the Speaker or Deputy Speaker is guilty of the offence charged, it will communicate to the ISRC which upon hearing the Speaker or Deputy Speaker, it will decide whether to remove or survive him.

7. In case it is the Clerk who is alleged, the Speaker or Deputy Speaker as the case may be, shall inform the Chairman of the Ethics Committee of the allegations leveled to the Clerk.

8. The Chairman shall convene his committee to satisfy themselves whether the allegations suffice hearing or warrants further investigation. Upon being satisfied that, no investigation is required the committee will conduct hearing and thereafter it will pronounce its judgment.

9. Whenever it appears in the judgment that, the Clerk has to be removed, the Chairman shall inform the Speaker of the same, who will also inform the ISRC of the findings. The ISRC upon receipt of the findings shall hear the Clerk and deliberate to either approve the verdict or disapprove. Upon approval of the verdict, the Clerk shall immediately cease to hold office, whereupon the Speaker shall inform the President and require him to appoint another Clerk.

10. If the Speaker or Deputy Speaker fails to survive the motion, the report will be sent to the President and the Dean of Students for information, upon which the procedures for electing new Speaker or Deputy Speaker as the case may be, shall be followed.
11. The Procedure in sub-article 6 above shall not apply in cases where the Speaker or Deputy Speaker has failed to convene an extra-ordinary ISRC meeting following petition by members duly constituted.
12. The Speaker shall cease to be Speaker of ISRC and shall vacate the office of Speaker upon the occurrence of any of the following events:
 - (i) If that person is impeached by ISRC;
 - (ii) If anything happens which, had he not been Speaker, would have disqualified him from election or would make him lose the qualifications for being elected Speaker; or
 - (iii) If that person is removed from the office of Speaker by a resolution of the ISRC.

ARTICLE 16

THE DEPUTY SPEAKER

1. There shall be a Deputy Speaker of the ISRC who shall be elected from amongst IFM-SO members and shall be the principal assistant to the Speaker.
2. The Deputy Speaker shall convene and preside over ISRC meetings in the absence of the Speaker.
3. The Deputy Speaker shall assume all functions and duties of the speaker in his/her absence. He or She can be removed from office according to the procedure provided in this constitution.
4. Members of ISRC shall elect a Deputy Speaker on the following occasions:
 - (a) when the ISRC meets for the first time following the General Elections, or as soon as possible thereafter; and
 - (b) At the first sitting of the ISRC after the office of Deputy Speaker falls vacant for any reason not connected with the dissolution of ISRC or as soon as possible after that sitting.
5. The Deputy Speaker shall cease to be Deputy Speaker and shall vacate the office of Deputy Speaker upon the occurrence of any of the following events:
 - (i) If that person is impeached by ISRC;
 - (ii) If anything happens which, had he not been Deputy Speaker, would have disqualified him from election or would make him lose the qualifications for being elected Deputy Speaker; or
 - (iii) If that person is removed from the office of Deputy Speaker by a resolution of the ISRC.

ARTICLE 17
THE CLERK OF THE ISRC

1. There shall be the clerk of the ISRC who shall be appointed by the President from amongst IFM-SO members. However, in execution of his works shall not be answerable to the President, Vice President or Prime Minister.
2. The Clerk shall be the Principal executive and administrator of ISRC and the chief custodian of all ISRC documents and in particular shall:
 - (a) The roll of all members elect after consultation with the Chairman of the Electoral Commission
 - (b) Call the Members-elect to order at the commencement of each ISRC; call the roll of Members-elect, and pending the election of the Speaker, preserve order and decorum; and decide all questions of order
 - (c) Attest and affix the seal of the ISRC to all writs, warrants, orders, and formal documents issued by the ISRC
 - (d) Prepare and deliver messages to the Cabinet or any other person or body and otherwise as requested by the ISRC
 - (e) Print all documents needed for the ISRC session and distribute them to members
 - (f) To note all the proceedings of the ISRC
 - (g) To perform any other duty as assigned by the Speaker.
3. The Clerk shall be obliged to be well conversant with this Constitution and the ISRC rules and shall whenever possible advise the Speaker and deputy Speaker on the application of the rules.
4. The clerk shall be responsible for proper functions of ISRC proceedings as provided for by the ISRC Rules (*Kanuni za Bunge*).

5. He or She can be removed from office according to the procedure applicable in removing the Clerk provided under this Constitution.
6. The ISRC clerk shall take oath before the Commissioner for Oaths.
7. The ISRC Clerk shall ensure that members of ISRC are availed with the copies of the IFM-SO constitution.
8. The Clerk shall neither be a member of the Cabinet nor serve the cabinet.
9. Unless prevented by any other cause, the tenure of the Clerk of ISRC shall be up to that time when the new Clerk is appointed by the New President in power following the General election.
10. Whenever it appears that, following the General election the President has appointed another Clerk other than the one who served the previous government and who convened the new ISRC, the outgoing Clerk shall cease to have power and shall continue handing over the instruments of power to the new Clerk duly appointed.

ARTICLE 18

CAMPUS REPRESENTATIVE COMMITTEE

- 1). There shall be established in each IFM Campus other than the main campus, a Representative Committee to be known as a Campus Representative Committee hereinafter referred to as "CRC" which shall carry out all the functions and duties of ISRC
- 2) The committee shall consist of the Campus Class Representatives, the Campus Cabinet, except the Campus President and any other block, hostel or unit representative as the case may be.
- 3) The Campus Representative Council shall be led by the Campus Speaker and Deputy Speaker who will be elected by the CRC itself
- 4) The mode of election, removal and discharge of duties of the CRC Speaker, Deputy Speaker and Clerk shall be as stipulated in this constitution in the provision regarding ISRC
- 5) With the exception of matters requiring consensus of all campuses, the CRC shall have all powers with regards to the matters arising in the campus it is formed.
- 6) The CRC shall deliberate and pass Campus budgets.

ARTICLE 19

THE BOARD OF TRUSTEES

1. There shall be and there is hereby created the IFM-SO Board of Trustees, that shall have final responsibility for all activities of the Students organization and which shall ensure the proper and prudent administration of the organization legally and financially.
2. The Board shall be composed of the following that shall be nominated and elected by 2/3 majority resolution of the ISRC:
 - i) Up to three Student Trustees, from among ISRC members
 - ii) The Dean of Student by virtue of his Office or his representative.
 - iii) Two staff members selected from among the staff members
3. The Trustees shall submit an annual Report and Plan to the ISRC and the management
4. The Trustees shall maintain collective responsibility at all times thus all members of the committee sitting in their capacity as board members shall act impartially and independently from their original positions.
5. The Trustees shall conduct their meetings in accordance with rules promulgated from time to time.
6. The board of trustees shall discharge the following functions
 - (a) To ensure that IFM-SO complies with its governing document, Student-by law and any other relevant legislation or regulations
 - (b) To ensure that IFM-SO pursues its objects as defined in this Constitution.
 - (c) To ensure the Student's government uses its resources exclusively in pursuance of its objects:

- (d) To contribute actively to the board of trustees' role in giving firm strategic direction to the Organization, setting overall policy, defining goals and setting targets and evaluating performance against agreed targets
 - (e) To safeguard the good name and values of IFM-SO.
 - (f) To ensure the effective and efficient administration of the IFM-SO by offering patronage
 - (g) To ensure IFM-SO funds are not misused or over expended so as to ensure the financial stability of IFM-SO.
 - (h) To protect and manage the property of the IFM-SO and to ensure the proper investment of the IFM-SO's funds
 - (i) To ensure harmonious relationship between the Institute Management and IFM-SO
 - (j) To review IFM-SO budget after approval by the ISRC and supervise the IFM-SO account, authorise payments and watch upon the way IFM-SO money are spent.
7. The Trustees shall be elected by ISRC in its ordinary meetings save that in relation to board members from IFM staff, the ISRC shall only propose subject to the Dean's advice and the specific staff's consent.
 8. The Trustees shall elect their own Chairman and Secretary, except that the Dean shall not be elected as a Chairman
 9. Subject to the provisions of the Constitution the Trustees may regulate their proceedings as they think fit.
 10. Notice of every meeting of the Trustees stating business to be considered at such meeting shall be sent by post or by electronic communication to each Trustee at least seven clear days before such meeting unless urgent circumstances require shorter notice.

11. The Dean or Management may request the trustees to meet whenever there is an urgent matter to be discussed.
12. The President and the Speaker of ISRC shall keep the trustees informed of any resolution or decision that may affect the entire IFM community or students.
13. The quorum for meetings of the trustees shall be half of members
14. The office of a trustee shall be vacant and cause the vacancy to be filled if
 - (a) The trustee resigns
 - (b) The trustee is removed by vote of no confidence by a motion from ISRC
 - (c) They are disqualified by law
 - (d) There is any other cause leading the seat to be vacant
15. The President shall be an ex-officio member of the Board of Trustees
16. The Dean shall introduce the new Board of Trustees to IFM Management
17. The Board shall at all times be the guardian of students interests, in no way shall the board be used serve the interests of the incumbent government or the ISRC and in so doing shall be guided by the following principles:
 - (a) Student's interests
 - (b) Integrity
 - (c) Objectivity
 - (d) Accountability
 - (e) Honesty
 - (f) Impartiality and Openness
18. Members of the Board of trustees shall not be removed from office save for the reason that:
 - (a) They have misused students' funds or failed to guard against misuse

- (b) They have accepted gifts or hospitality that has influenced their decision
 - (c) They have been influenced to the detriment of students
 - (d) They have violated core principles stipulated in this constitution
19. Members of the Board of trustees shall hold office for the period of one and a half years from the date of their appointed and they may be re-appointed.

ARTICLE 20
THE IFM-SO CABINET

1. There shall be and is hereby established the IFM-SO Cabinet, comprised of the President, Vice President, the Prime Minister, Ministers, Deputy Ministers and the Secretaries to the Ministries where necessary.
2. The President shall in consultation with the Prime Minister, appoint Ministers, deputy ministers and permanent secretaries from among members of IFM-SO. In the event the President appoints an ISRC member to become member of the cabinet, on being sworn he/she shall cease to be Class representative or a representative of his constituency for the time being, in which case the candidate who in the general election was a second runner, shall be approved to become a new representative replacing one who is appointed a minister, unless he rejects the offer, where upon the fresh election will be held.
3. All appointed ministers, their deputies and permanent secretaries shall take oath of office before the President.
4. The Minister responsible for Justice and Constitutional affairs shall in discharge of his duties, always liaise or seek opinion or consultation from the office or the legal secretary or the department of commercial law at the Institute concerning any matter of interpretation or decision that has legal impact.
5. It shall be the duty of the Minister for Justice to be conversant with student by-laws, the Act establishing IFM, its organization structure, Examination regulations and any other law, regulations or policies affecting students or conduct of the student's government.
6. The Cabinet shall be of two forms, the Ordinary and the Full Cabinet.

7. The full cabinet may be convened by the President twice a year or where there is an emergency matter that requires the consensus or attention of Students leaders at the main campus and in other campuses or centers.
8. The Composition of the full cabinet shall be
 - (a) All Main campus cabinet members
 - (b) Campus Presidents
9. The President shall appoint members of IFM-SO cabinet
10. With the exception of the full cabinet, the IFM-SO Cabinet shall not exceed thirty members in total of which Ministers, Deputy Ministers and Secretaries to the ministries shall be appointed from IFM-SO members. However, where it appears that the President has appointed a minister who is also a member of ISRC; the specific ISRC member shall cease to become the member of ISRC.
11. The quorum for the meeting shall be 50% of all members and decision shall be carried out on basis of 2/3 votes of the members attended, and whenever any Minister, deputy minister and secretaries to the ministry fail to attend the meeting without any prior notice served to Prime Minister he/she shall be removed from the office instantly.
12. The President shall preside over all Cabinet meetings and in the event that the President is absent, the meetings shall be presided over by the Vice President and where both are absent then the Prime Minister.
13. The appointment of Ministers, deputy ministers and Secretaries to the Ministers shall be in proportional representations with due regards to gender, faculty and departments.
14. Subject to any provisions of this constitution, the Cabinet shall be the principal organ for advising the President in all matters regarding the exercise of

his powers in accordance with the provisions of this Constitution and in particular shall.

- (a) Ensure the day to day running of IFM-SO affairs
 - (b) To review the budget of the Organization
 - (c) To present reports on revenues and expenditure of day to day activities to the ISRC Meetings
 - (d) To propose bills, regulations, and by-laws of ISRC
 - (e) To perform any other duty in the interest of IFM-SO
15. For avoidance of doubt, all cabinets Ministers and their deputed shall be accountable to the President and the Minister for Justice, Constitutional Affairs and Good Governance shall be the Chief Protocol to the President.
16. The office of a cabinet member shall fall vacant upon the occurrence of any of the following events.
- a) If the incumbent resigns or dies
 - b) Where the president revokes the appointments thereby removing the incumbent from office.
 - c) Where the president resigns, or impeached or where the president office falls vacant for any other reasons.
 - d) If the government is removed from power.
 - e) If he or she is discontinued from studies.
 - f) If he postpones a year of study
 - g) If he is suspended from studies for more than two months.
 - h) Where the Prime Minister resigns or his office becomes vacant for any other reasons;
 - i) Where the arbitration committee makes a decision confirming that he/she has contravened this constitution.

17. The Prime Minister shall be the overall in charge of all ministers for their day to day performance, and in discharge of such function, he may convene meeting with a minister or any such number of ministers, give direction or request reports on the performance of any Presidential directive or order or cabinet resolution.

ARTICLE 21

THE ARBITRATION COMMITTEE

- 1.** There shall be and is hereby established the Arbitration Committee that shall be vested with quasi-judicial powers here in referred to as “the Committee” which shall act as an appellate body of IFM-SO for decisions coming from the Ethics and Disciplinary Committee hereinafter referred to as Ethics Committee.
- 2.** The Committee shall consist of five people nominated by the Prime Minister from among students with trusted integrity and wisdom, and who shall be vetted and approved by the ISRC.
- 3.** The arbitration committee may sometimes be referred to as Arbitration Tribunal, and whenever such interchange of words is used, it should be understood to mean one and the same thing.
- 4.** The Committee shall keep records of all cases entertained by it, by name of the parties and case number, followed by the year it was decided.
- 5.** At all time the committee shall observe and be guided by the following principles, that is to say –
 - (a)** Impartiality to all without due regard to ones social or economic status;
 - (b)** not to delay dispensation of justice without reasonable ground;
 - (c)** to pronounce a just ruling or award in case the dispute is heard and finalized;
 - (d)** To promote and enhance dispute resolution among persons involved in the disputes.
 - (e)** to dispense justice without being tied up with technicalities provisions which may obstruct dispensation of justice

- (f) good moral and personal conduct that upholds the office of the arbitrator
6. The Committee shall have the following powers
- (a) To act as a disciplinary authority and shall be capable of disciplining any IFM-SO office bearer or any other member other than the President, Vice-President and Prime Minister for any violation of the constitution
 - (b) To mediate and arbitrate parties to a dispute and reach at an amicable solution
 - (c) To interpret the laws and regulations made by ISRC
 - (d) Subject to consultation with the office of the Legal Officer of the Institute or any other competent legal practitioner, the Arbitration Committee is vested with exclusive powers to provide a binding interpretation of this constitution and its interpretation shall be final and conclusive as between IFM-SO organs and its members
 - (e) To perform any other matter as may be brought before it by the ISRC, Cabinet or any other IFM-SO member.
 - (f) To summon or request any person to appear before the committee for questioning or giving clarifications on anything.
 - (g) To suspend any person charged with certain allegations of breach of this constitution until such allegations are cleared of him
7. The Committee shall have original and appellate jurisdiction in relation to all disputes brought before it for adjudication. For avoidance of doubt, the committee shall have appellate jurisdiction in relation to all disputes or appeals arising from the Ethics Committee, Speaker's rulings as well as Electoral Committee decisions.

- 8.** The Committee shall, when sitting as an appellate body consists of a full bench of all five members, excluding a friend of a committee if any, whereas in matters of original jurisdiction the quorum is three members.
- 9.** The Chairperson and Secretary to the committee who shall be appointed by the President from amongst the members of the board after being approved by the ISRC.
- 10.** The Committee Secretary shall serve as clerk and recorder of the Arbitration Committee.
- 11.** The Committee Secretary shall keep all the records of the Committee including acting as process server and custodian of case files.
- 12.** The committee shall be independent and autonomous and shall regulate its own procedure, subject only to observance of this Constitution or any other laws for the time being in force.
- 13.** The tenure of the Committee shall be for a period of one year and shall lapse upon the appointment of the new committee by the new President. However, for the purpose of finalizing any pending matter, the committee's jurisdiction shall continue until the matter is finalized notwithstanding its formal dissolution.
- 14.** Whenever there are three arbitrators, one of them shall be the chairman, even though all of them shall record the proceedings and likewise whenever the committee is sitting as a full bench, the presidentially appointed Chairman shall chair the meeting unless he delegates the same.
- 15.** All meetings of Arbitration Committee shall be convened by Secretary to the Committee and chaired by whoever is assigned by the Chairman to chair the same.

- 16.** Any order or award or ruling given by the arbitration committee shall be binding and enforceable as if it were issued by any competent organs of the Institute of Finance Management and the same will be communicated to the Dean of Students and/or the Registrar as the case may be for enforcement or further steps.
- 17.** A person who is not satisfied by the decision of the Arbitration Committee may apply to the Dean for revision of such decision within the period of three (3) days since the decision was pronounced.
- 18.** Upon the receipt of the application the Dean may revise or assign a person or committee to review the decision and advise him accordingly. Upon being satisfied of the errors in decision or injustice he may reverse the decision of the Committee.
- 19.** Members of arbitration committee are supposed and considered to be persons of integrity and good moral conduct and thus they are obliged to refrain from doing any act or omission that may bring their office into the state of disrepute including but not limited to, corruption, nepotism, favoritism, bias, embezzlement, fraud, poor academic performance that attracts discontinuation, as well as acting irresponsibly. These acts if proved may be strong ground warranting a member's removal from the committee.
- 20.** In case any member is alleged to have ruined the reputation of his office warranting his removal, the complaint in writing must be sent to the President who shall consult with the Dean of Students and form a committee of three persons to investigate on the person accused of such allegations and recommend to them appropriate steps to be taken against such a member.
- 21.** Upon such member being found by the committee above formed to have ruined the reputation of his office or the President may continue removing

him from the committee. The President shall then instruct the Prime Minister to appoint another person.

- 22.**All members of the arbitration committee shall before assuming office, take the oath of office before a Commissioner for Oaths.
- 23.**Notwithstanding the foregoing provisions of this constitution, the Committee may co-opt any person to assist it in its proceeding or seek opinion from any person who would in the consciousness of the Committee, assist the Committee in reaching a final decision.
- 24.**Whenever, the Committee seats to determine any election complaint it shall be mandatory to incorporate a member of staff preferably one with legal or administrative background to assist it in determining the matter. The committee may request him to chair the meeting or seat as a member of the bench.

PART IV
IFM-SO OFFICE BEARERS
ARTICLE 22
THE PRESIDENT

1. There shall be the President of IFM-SO in accordance with constitution and who shall be the head of the IFM-SO Cabinet, the Head of Students' Government and the Chief Spokesperson of Students and who in particular shall:

- (a) Convene all cabinet meetings
- (b) Preside over all cabinet meetings
- (c) Have power to direct the Vice President to convene any meeting of the cabinet on that behalf.
- (d) Have power to, subject to the ISRC's approval, appoint Ministers and Deputy ministers
- (e) Be answerable to the ISRC on behalf of all students
- (f) Supervise and coordinate all the activities of IFM-SO
- (g) Represent IFM-SO to various organs of the Institute including the Governing council

2. Subject to the other provisions of this Constitution, the authority of the Students' government shall be exercised by either the President himself or by delegation of such authority to other persons holding office in the service of IFM-SO.

3. For the purpose of effective governance of IFM-SO activities in every place where it operates, IFM-SO Presidents shall be assisted by Campus Presidents who shall serve as Vice Presidents when appearing in full cabinet.

4. The president shall, after consultation with the Vice- President, appoint and dismiss the Ministers, deputy ministers and Principal Secretaries.

5. The President shall be elected in accordance with the provisions of this constitution, subject thereto, with rules and regulations promulgated from time to time by the ISRC pursuant to the provisions of this constitution regulating election
7. A person shall be qualified to be nominated for election as a President of the Organization if, and shall not be so qualified unless, he or she
- (a) Is a duly admitted and registered student of the Institute of Finance Management
 - (b) He has paid all the student's government subscription fees
 - (c) He knows this constitution
 - (d) He knows to write and speak in English and Kiswahili
 - (e) Is of the age of majority, sane and has not been barred by any law or lawful order from contesting IFM-SO leadership
 - (f) Has not been involved in corruption, moral turpitudes or misuse of funds
 - (g) Has not been convicted of any offense for violation of the Institute's students' by-laws or examination regulations
 - (h) Is not a first year student or a finalist
8. Subject to other provisions of this Constitution, the office of the President shall fall vacant and the election of the President shall be held or that vacancy shall be filled otherwise in accordance with the provisions of this Constitution as the case may be upon the occurrence of any of the following events.
- (i) Resignation of the President
 - (ii) Death of the President
 - (iii) Impeachment of the President by the ISRC in accordance with this constitution.
 - (iv) Discontinuation from studies.

- (v) Inability to discharge his duties due to physical infirmity
 - (vi) If he repeats a year
 - (vii) If he postpones studies
 - (viii) If following a disciplinary action is suspended from studies for more than a semester.
 - (ix) Any other event or occurrence that may lead to the office of the President being vacant.
9. A person shall not be entitled to be elected to hold office of President save only if he/she is a second year student and/or above but not a finalist and only if he/she has obtained more votes than the other contesting candidates.
 10. Any person who holds office of the President shall not be eligible for re-election to that office.
 11. The President shall, unless his office becomes vacant by reasons prescribed under article 21(7) of this constitution continue to hold office for the period of one year from the date he/she was elected until a newly elected President is sworn in office
 12. Where the President is absent from the Institute, or is unable to discharge the functions of his office for any other reason, the duties and functions of the President shall be discharged by one of the following, in the order specified, that is to say
 - (a) The Vice President, or if the Vice President is absent;
 - (b) The Prime Minister
 Such person shall cease to hold powers of the President when the President is back
 13. Where the office of President becomes vacant by reason of death, resignation, loss of electoral qualifications or inability to perform his functions due to

physical infirmity, or failure to discharge the duties and functions of the office of President, then the Vice-President shall be sworn in and become the President for the unexpired period of the term of One Year and in accordance with the conditions set out herein, and, the President shall propose the name of the person who shall be Vice-President and such appointment shall be confirmed by the ISRC by votes of not less than fifty per centum of all the Members of ISRC.

14. If the offices of both the President and Vice President are vacant by any other reasons provided under this Constitution other than being absent, the whole of IFM-SO Cabinet shall be presumed not to be in existence and in the duration of not exceeding twenty one days there shall be conducted new Presidential election.
15. Whenever it happens that, the whole Cabinet is not in existence as predicated by sub-article 13 above, the conduct of all the affairs of students government shall be discharged by the Interim Committee of the Board of Trustees.
16. The president shall not be deemed absent or unable to discharge his duties if:
 - (a) Absent from the town which is the seat of IFM-SO;
 - (b) He is absent from the Institute for a period of twenty four hours; or
 - (c) He is ill but hopes to be better after a short period
17. A person discharging the functions of President under article 10 shall not have power to dissolve ISRC, to remove any of the Ministers from office or to revoke any appointment made by the President.
18. Under normal circumstances, a person elected as a President shall hold the office of President until –
 - (a) the day his successor in office takes the oath of office;
 - (b) The day he dies while in office;

(c) The day he resigns from office; or

(d) He ceases to hold the office of President in accordance with the provisions of this Constitution

19. It should be understood that, whenever the ISRC dissolves, the President, Vice President and Prime Minister and the Cabinet Ministers shall continue executing their power until the new government is sworn in. However, in the event that, the General election cannot be held due to court injunction or any other unavoidable circumstance, the incumbent Government at the time of election shall continue to hold office for a period of one month. Thereafter, the Board of Trustees shall appoint an interim Committee to take over the functions of the student's government until the fresh election is called or the injunction expires.
20. Every President elect, and every person assuming the office of President shall, before assuming the functions of the Office of President, take and subscribe, before the Commissioner for Oaths, oath of allegiance and such other oath relating to the execution of the functions of the office of President as may be prescribed by regulation of ISRC
21. After General Elections, the President shall, within ten (10) days, ask the incumbent ISRC Clerk to summon a New ISRC to meet.
 - (a) Following the presidential summon, the Clerk of ISRC shall convene a new ISRC where the new Speaker and his deputy will be elected.
 - (b) Soon after the election of the Speaker and his deputy, the presiding ISRC Clerk shall step down in order to allow the naming of the new ISRC Clerk.

- (c) After the election of the Speaker and his Deputy, the President shall pronounce the proposed name of the of the Clerk followed by the name of the Prime Minister and request the ISRC's approval.
 - (d) Should the ISRC disapprove the name of the Clerk or Prime Minister as the case may be, the ISRC shall adjourn for few minutes to allow the President to propose another name and after approval the President shall name his new Cabinet.
22. The President shall address and inaugurate the first meeting of ISRC
 23. Four (4) days after the appointment and approval of the Prime Minister, the President shall name his new cabinet, which naming and swearing in ceremonies shall be done in public.
 24. In the event the President fails to form a new government within the period of fourteen (14) days since the time he was sworn in, the President so failed and his Vice-President shall step down and the new election shall within twenty one (21)be called to elect the new President and Vice President.

ARTICLE 23
THE VICE PRESIDENT

1. There shall be a Vice President elected by all students who shall be the Principal assistant to the President in respect of all matters concerning students generally and in particular and shall discharge the following:
 - a) To assume the office of the president when falls vacant due to any reason in accordance to this constitution.
 - b) In the absence of the president he shall act as the President and discharge all powers and duties of the President in writing or notice from the president.
 - c) He shall have power to execute any responsibilities delegated to him by the President.
 - d) He shall advise the President in appointment and dismissal of Ministers, Deputy Ministers, and ministerial Principal Secretaries.
 - e) Assist the President in making follow-up on the day to day activities of IFM-SO plans and programs,
2. The Vice-President, in case of fresh election, shall be elected in the same ticket as that of President and shall hold the same qualifications as that of the President.
3. The Vice-President shall not be a member of ISRC.
4. The Vice-President shall, before assuming office, make and subscribe before the Commissioner for Oaths, the oath of allegiance and such other oath relating to the execution of the functions of his office
5. The Vice President shall perform his/her duties under the directions of the President and shall be answerable to the President in respect of any matters or functions assigned to him/her by the President.

6. Subject to this constitution the Vice President shall hold office for a period of one year from the date he/she is elected as the Vice President and assume the office on the same day the President assumes office.
7. The Vice President shall hold office until:
 - (i) His/her tenure of office expires
 - (ii) He/she resigns,
 - (iii) He/she dies while in office
 - (iv) He/she is sworn in as President after the office of the President has fallen vacant,
 - (v) He/she is discontinued from studies.
 - (vi) If he postpone studies
 - (vii) If he is suspended from studies for more than two months.

ARTICLE 24

THE PRIME MINISTER

1. There shall be the Prime Minister who shall be appointed by the President in accordance with the provisions of this Article and who, before assuming his office, shall take and subscribe before the President such oath of office of Prime Minister.
2. The Prime Minister shall be the Controller, Supervisor and Executor of the day to day function and affairs of IFM-SO and in addition shall be the leader of the Government in ISRC meetings.
3. As soon as possible, and in any case within fourteen days after assuming office, the President shall appoint a Member of IFM-SO who appears to have the support of the majority of the ISRC Members, to be Prime Minister of the IFM-SO, and he shall not assume office until his appointment is first confirmed by a resolution of the ISRC supported by a majority vote of the Members.
4. Ministers under the leadership of the Prime Minister, shall be collectively responsible in the ISRC for the execution of the affairs of the IFM-SO Government

ARTICLE 25

THE CAMPUS GOVERNMENTS

1. There shall be established in each campus, the Campus Governments which shall be headed by the Campus President(s) as the case may be.
2. The Campus government shall have all powers and functions of IFM-SO in the areas they are established.
3. The Campus government shall have the following organs
 - (a) The Campus Representative Council
 - (b) The Campus Cabinet
 - (c) The Arbitration Committee
4. The Campus President shall have all powers of the IFM-SO President at his jurisdiction and shall be assisted by the Campus Vice-President and the Campus Prime Minister.
5. The Campus President shall assist the IFM-SO President in the capacity of Vice President and in so doing they shall receive directives of general nature as regards to the management of IFM-SO and they shall attend full cabinet meetings.
6. The IFM-SO President may at any time visit the Campus Governments.
7. For the purpose of efficient discharge of duties for the IFM Dar es salaam campuses or centers other than the main campus, the campus or centers as the case may be shall have campus or centre executive committee which shall discharge functions similar to that of ISRC. Provided that, all the deliberations of these campuses or Centers shall be forwarded to the Campus main campus government for execution and ISRC for further deliberations, noting or secondment

8. Without prejudice to other provisions of this constitution, the class representatives from the Dar es Salaam campuses or centres other than the main campus shall be members of their campus or centre executive committee. The provisions of sub-article 7 and 8 shall apply only to centres or campuses formed outside the main campus in which case, budget will be allocated for that purpose.

PART V
OTHER ORGANS
ARTICLE 26
FACULTY BARAZA

1. There shall be Faculties students' *Barazas* which shall meet at least once every semester and shall be convened and presided over by the chairperson or in absence, the secretary of the said faculty.
2. Faculty *Baraza* may consist of all students from that faculty or where it is impracticable to hold faculty *Baraza* consisting of all students, the faculty Baraza may be held comprising of the following representatives:-
 - (a) Two class representatives of each class or program stream of that faculty
 - (b) The faculty Dean or his representative as Invitee
 - (c) IFM-SO leaders
 - (d) Students' Academic associations of that faculty
 - (e) Any other invitee as the Chairperson and Secretary deems fit
3. The faculty *Baraza* shall regulate its procedures
4. The faculty *Baraza* may transact the following business:-
 - (a) Discuss problems facing students of that faculty
 - (b) Provide feedback or report to students of that faculty on any matter affecting their welfare or academic life
 - (c) Hear students complaints and record them for presenting to IFM-SO Cabinet, ISRC or the faculty administration
 - (d) Discuss academic matters of students
 - (e) Provide suggestions, recommendations to the faculty or Institutes management

- (f) Conduct election
- (g) Do any other matter relevant at the faculty level.

ARTICLE 27

FACULTY STUDENTS' ADMINISTRATION

1. There shall be faculties chairpersons and secretaries elected by faculty members under that faculty from amongst the member of IFM-SO
2. The term of leadership shall be one academic year.
3. The faculty's chairperson and secretary shall not be allowed to secure any post in IFM-SO government during their faculty's leadership.
4. For avoidance of doubt, any faculty chairperson and secretary shall not hold office or political post in political parties
5. Faculty leaders shall represent students in various meetings and organs at the faculty level.
6. The faculty leaders shall be responsible of convening faculty *Baraza* according to the agreed schedule.

ARTICLE 28

EXECUTIVE COMMITTEES

1. There shall be and are hereby established in each Faculty, Centre, Block, Campus Hostel, the Committee to be known as "the Executive Committee", which shall discharge all functions and duties in respect of each Centre, Block or Hostel.
2. For purposes of clarification, the word hostel used herein means an officially recognized place where more than fifty students are residing.
3. Each Faculty, Centre, block or hostel shall elect its Chairperson and Secretary in a primary elections supervised by Electoral committee.
4. The Faculty, Centre, Block and hostel chairpersons and Secretaries shall be members of ISRC vested with all powers and functions of any ISRC member.
5. The term of leadership shall be one academic year but may be re-elected.
6. The functions of the Centre, Hostel, Block Committee Chairpersons and Secretaries will be to represent their Centre/Hostel/Blocks at ISRC and help in managing and resolving students issues in their constituencies.
7. For the purpose of Faculty executive committees, the composition of the faculty executive committee shall be the Chairman, Secretary and all Class representatives of that faculty.

ARTICLE 29

CLASS REPRESENTATIVES

1. There shall be in each class or stream two elected class representative, who shall discharge all functions and duties in respect of class or stream.
2. The class representative shall be elected by members of that particular class or stream. Provided that, at the beginning of every academic year when new students arrive, the cabinet through the Ministry of Justice and Constitutional Affairs shall supervise and coordinate the election of Class representatives in each class and streams.
3. Each class or stream shall regulate their election procedure of class representative and submit two names of the elected Class representatives with more votes to the Speaker as their official representative at ISRC.
4. The term of leadership of a class representative shall be one academic year counted from the day the general election and may be re-elected.
5. Without prejudice to the generality of the provisions of article 28(4) above, the tenure of first year class representatives shall be from the date they are elected by their constituencies up to the time of general election, during which they shall be subject to election process.
6. Any class representative elected in accordance of this constitution shall discharge the following duties:-
 - i. To discuss possible academic developments at class level.
 - ii. To deal and seek solution to various academic problems at class level.
 - iii. To initiate and facilitate the growth of academic groups of interest at class level.
 - iv. Shall be team leader of all students' matters in his/her class.

- v. To represent students under the class/stream to the ISRC, and any other committees
 - vi. Shall be responsible to report to the responsible minister of any matters relating to his/her class.
7. Where a stream for any reason is merged by another stream, the class representative who was in the merged stream shall officially cease to be the representative of the merged class in ISRC and whenever, the classes or stream is spread to form a new class or stream , the new class or stream shall elected their new representatives to ISRC.
 8. Apart from being members of ISRC, Class representatives shall remain executive officers of their respective classes.
 9. The Class Representatives from Dar es Salaam centers shall not be members of the main campus ISRC. Dar es salaam Centers as constituencies shall be represented to ISRC by the Centre Chairperson and Secretary

ARTICLE 30
THE ELECTORAL COMMITTEE

1. There shall be and is hereby established an Electoral Committee which shall discharge its duties in accordance with this constitution and the Election rules made there under.
2. For better carrying out of elections the ISRC shall make rules governing elections.
3. Any appeals from the Electoral Committee shall lie to the Arbitration Committee.
4. The Arbitration Committee shall be the final appellate body on all matters related to election. However, the petitioner can go to the court of law to seek justice.
5. A person shall not be eligible for appointment or election as a member of the Electoral Committee if:-
 - (a) It is proved that he/she has a group which he/she supports
 - (b) Is himself/herself a contestant of any post declared
 - (c) Is a holder of a post in a political party or is proved to have been influenced by a political party in vying for membership of the committee
 - (d) He/she is a member of the arbitration committee, outgoing cabinet or staff member
 - (e) Intends to disrupt election
 - (f) He/she is not an official registered student.
 - (g) He/she has no self commitment, willing to work beyond normal schedules

6. The Electoral Committee shall be composed of not more than sixteen (16) members who shall be elected on proportional basis from all departments available at present. Provided that, ISRC may when circumstances are so compelling resolve to add or reduce the number of members for efficient conduct of the election.
7. The mode of availability of the proportion of members stated in article 29(6) above shall be prescribed by the election rules or as may be agreed by the ISRC.
8. Members of the electoral committee shall be obtained by filling in nomination forms that shall be issued by the office of the Speaker at least five (5) days before the sitting of the ISRC. In doing so the Speaker shall
 - (a) Issue the notice to the public placed in all notice boards inviting finalist students to contest for electoral committee membership
 - (b) The notice shall specify date and time of deadline, and the day the ISRC is expected to meet.
 - (c) The nomination form shall state whether a candidate would like to contest for post of the Chairman or Secretary of the Committee or ordinary member and whether the contestant comes from ISRC or is an ordinary IFM-SO member.
9. For avoidance of doubt, all members of electoral committee shall consist of only finalist students.
10. Chairperson, secretary and all members of electoral committee shall take oath before the Commissioner for Oaths in the presence of the President and the Speaker
11. Every candidate shall comply with electoral rules, directives and code of conduct prescribed by the Electoral committee

12. The election procedures and any matter not stipulated herein shall be in accordance with IFM-SO Electoral Rules.
13. The role of the IFM-SO Electoral Committee(IFMSEC) shall be:-
 - a. to supervise and co-ordinate the voting exercise in IFM-SO Elections
 - b. to set out the procedures for peaceful and smooth conduct of the election
 - c. to make all the preparations pertaining to elections
 - d. to count votes
 - e. to hear election complaints
 - f. to adjust or rectify any errors or anomaly during election
 - g. to declare winners
 - h. to perform any other functions in accordance with rules enacted by ISRC
14. Notice of all IFM-SO elections shall be placed on the institutes' notice board at least 5 days before nominations open for the election. Such notice shall include details of the dates and times when nominations open and close and where voting will take place as well as a list of all the posts to be elected
15. The counting of votes shall take place as soon as reasonably possible following the close of the ballot. The Returning Officer shall declare the time and location of the count before voting commences
16. Any complaints relating to conduct prior to the count must be submitted before the count begins, upon receipt of which the Chairman of the Electoral committee shall convene the meeting to decide the matter and give out the ruling as soon as practicable before the start of the counting. Should the committee fail to deal with such electoral complaint within the period of

twenty (24) hours, the aggrieved student may petition to the Arbitration Committee.

17. Any complaint relating to the conduct or validity of the count must be made within 5 days of the count taking place, of which the Arbitration Committee shall within the period of seven (7) days decide upon the complaint or appeal.
18. Whenever there is a complaint relating to the conduct or validity of the count before the arbitration committee, the President elect shall not be sworn in until the Arbitration committee finalises the matter within the period stipulated in the constitution. For the purpose of election, the decision of the arbitration committee shall be final and conclusive.
19. Any officer of the electoral committee who shall be found guilty of misconduct in the conduct of election shall be removed from the committee and be subjected to disciplinary process. For the purpose of discipline of electoral committee members, the arbitration tribunal shall have mandate to entertain the matter and give out the ruling as soon as practicable.
20. All election ballot papers shall be destroyed 4 weeks after the election has been completed
21. Within three days after the declaration of Election results, the Chairman of the Electoral Committee shall
 - (a) Issue notice inviting candidates for the office of the Speaker and Deputy Speaker
 - (b) The notice shall prescribe deadline, conditions and fee if any for taking up the forms.
 - (c) Issue forms for contestants of the office of the Speaker and Deputy Speaker

(d) arrange for the swearing in ceremonies of the New President and his Vice and where they can take oath of their office

22. The Chairman of the Electoral Committee shall submit the names of the contestants for the office of the Speaker and Deputy Speaker to the ISRC when the new ISRC is summoned.

ARTICLE 31

ELIGIBILITY FOR ELECTION

1. Any registered student is eligible to contest for any post in IFM-SO unless he/she
 - (a) Has underperformed academically by obtaining a GPA of less than 3.0 for posts of President, Vice-President, Speaker and Deputy Speaker and 2.7 for Ministerial posts. Provided that, the electoral committee shall have mandate, according to the need of the time, to raise the level of academic qualification within the scales of lower to upper second as the case may be.
 - (b) Is disqualified for being a holder of an office in any political party or is proved to have a support or influence of a political party
 - (c) Does not meet the membership criteria as provided in this Constitution
 - (d) Has a criminal record for having been convicted for a criminal offence or has pending criminal prosecution in any court of law
 - (e) Has a record of being suspended from studies for disciplinary offence, relating to acts of defiance, sexual offences, violence against fellow students or IFM staff, examination irregularity and theft.
2. The candidates for the post of President, Vice President, Prime Minister and Speaker shall satisfy and demonstrate the possession of the following
 - (a) Knowledge of the IFM structure and how it operates
 - (b) Knowledge of student's by-laws, and IFM-SO constitution
 - (c) Good communication skills
 - (d) Ability to manage large organization
 - (e) Ability to exercise personal judgment and independence

ARTICLE 32
REFERENDUM

1. IFM-SO may once in every year hold a referendum of all students
2. Motions for Referendum may be submitted by the cabinet so as to be approved by the ISRC or by ISRC resolution or by petition from students comprising of 20% of students signatures to the Speaker of the ISRC requesting for a referendum.
3. Whenever there is any matter requiring consensus of all students at the campus, the ISRC may resolve to conduct a referendum.
4. Motions for a referendum shall be debated in the ISRC before a decision to conduct the same
5. Motions for Referendum Day can be withdrawn only by the person proposing the motion unless they are being withdrawn on specific legal advice in which case the ISRC or ISRC management Committee may withdraw the motion
6. The motion for referendum may seek to discuss and resolve on the following
 - (a) Education and the learning environment
 - (b) Strong and Active Union
 - (c) Students' welfare
 - (d) Any matter seriously affecting students
 - (e) Constitution
 - (f) Peaceful Assembly
 - (g) Collection of Student's opinion or votes on any matter requiring students' opinion or consensus
 - (h) The recall of an elected official or representative
 - (i) Removal of the President
7. The ISRC shall make rules for the proper conduct of the referendum

8. Voting in a referenda shall be by secret Ballot and a steering committee to supervise and coordinate referendum shall be formed by ISRC.

PART VI
FINANCIAL, PROPERTY AND ADMINISTRATION
ARTICLE 33
MANAGEMENT OF IFM-SO FUNDS

1. The following principles shall guide all aspects of student's finance in IFM-SO
 - (a) There shall be openness and accountability, including students participation in financial matters through their representatives
 - (b) The IFM-SO expenditure system shall promote an equitable society and in particular
 - (i) The use of IFM-SO funds shall be shared fairly
 - (ii) Revenue raised shall be shared equitably among the three organs of the student's government
 - (iii) Large part of expenditure shall be used to promote democratic election, representative democracy and sustainability than personal allowances
 - (iv) Students' funds shall be used in a prudent and responsible way
 - (v) The management through the office of the Dean and the Board of Trustees shall have responsibility of ensuring the fair and appropriate use of student's money for the present and future benefits of students
 - (c) The ISRC shall have a duty to make sure the executive arm of IFM-SO does not misuse or overspend IMFSO funds and in totality the Board of trustees shall be responsible to ensure fair and sustainable use of students' fees.
 - (d) The ISRC shall not misuse its legislative power by approving high allowance that may erode students' fund.

2. The sources of IFM-SO funds shall be
 - (a) Students' union fees
 - (b) Subvention from the Institute
 - (c) Sponsorship from any person or organization
 - (d) Proceeds of any IFM-SO business or investment
 - (e) Any other legal source
3. Since, the IFM-SO's budget largely depends on funds generated from fees paid by students through the Institute's accountant, the government in power shall in collaboration with the IFM management make sure students pay their fees on time and according to the prescribed installments to enable IFM-SO get her share of the fees to run the government.
4. ISRC shall enact financial regulations to ensure both expenditure control and transparency in all governments and establish mechanisms to ensure their implementation.
5. The Minister for Finance shall be responsible for the collection and administration of all IFM-SO funds.
6. The Minister for Finance shall hand over all funds collected to IFM-SO in bank account or to the institute Accountant within twenty-four hours after the collection.
7. The Minister for Finance shall prepare and present financial statements to ISRC at the end of each semester and failure of which and without any justification, the ISRC may require him to resign.
8. There shall be Annual Audit report of IFM-SO Accounts by the Chief Internal Auditor of the Institute or any certified public Auditor.
9. ISRC shall make sure that, ten percent (10%) of annual subscription fee shall be reserved by Institute accountant and passed to coming government, the

reserved amount shall be utilized only when the government runs insufficient balance and in the satisfaction of the financial hardship.

10. The Finance and Expenditure Committee as established by this Constitution shall monitor IFM-SO financial activities and safeguard its funds. The committee shall be composed of only ISRC members not exceeding five (5).
11. The Finance and Expenditure Committee shall among other things act as an internal audit committee of the ISRC responsible for auditing expenditure of IFM-SO funds, and in so doing may report to the Board of Trustees of any financial improprieties or the ISRC as the case may be.
12. The signatories of IFM-SO bank accounts shall be as follows:-
 - (a) President of IFM-SO
 - (b) The Minister of Finance
 - (c) One staff Member of the Board of trustee
 - (d) Speaker
13. The condition to operate any banking and financial transaction shall require signatures of at least TWO people from the members above
14. The President shall be accounting officer of IFM-SO government budget.
15. All financial affairs of IFM-SO shall be conducted according to IFM-SO financial regulations as enacted by ISRC.
16. IFM-SO funds and properties of IFM-SO shall be held in trust by the Board of trustees.
17. The Minister responsible for finances shall prepare the IFM-SO budget, which shall be presented to the cabinet for deliberation and approval. Upon approval of the cabinet, the budget shall be sent to the Finance and Expenditure Committee for deliberation and comments before being presented to the ISRC.

18. Upon receiving comments from the Finance and Expenditure Committee the draft budget shall be sent to the Board of Trustees for review, comments and any other advice, which advice and comments together with the draft shall be tabled before the ISRC for deliberation and approval.
19. The budget shall contain:
- (a) Estimates of revenue and expenditure, differentiating between recurrent and development expenditure
 - (b) Proposal for financing any anticipated deficit for the period which they apply, and
 - (c) Ways of ensuring the estimated revenue are collected to avoid budget deficit.
20. Before vacating in power the outgoing government and during the hand over, the outgoing government among other things shall hand over statements of account, that is, the revenue and expenditure report of their government, to the new government. Provided that, the report shall have been submitted to the Dean and the Board of Trustees
21. The new government through the new ISRC may discuss the outgoing government report and whenever it deems fit may take steps against the previous government leaders upon discovering misuse or theft of student's funds.

**PART VII
CONSTITUTIONAL SUPREMACY AND AMMENDMENTS**

ARTICLE 34

SUPREMACY OF THE CONSTITUTION

1. This Constitution shall be supreme overall document of IFM-SO, thus rules and regulations made under this constitution shall not contravene this constitution. Anything mentioned in the rules or proclaimed by any IFM-SO leader which shall be inconsistent with this constitution shall be null and void to the extent of such inconsistency.
2. The breach of any provision of this constitution shall constitute a disciplinary offence or misconduct which shall attract penalty, or as the case may be.
3. The disciplinary measures or penalty for breach of any provision of this constitution includes but not limited to:
 - a. Suspension.
 - b. Removal from the office
 - c. Expulsion from IFM-SO membership.
 - d. Withholding of Institute certificates and provisional results

ARTICLE 35
AMMENDMENT OF THIS CONSTITUTION

1. This Constitution may be amended by two-thirds majority of the ISRC members following a motion from the government or petition by students through ISRC; Provided that, the ISRC shall form a committee to prepare proposed amendments in such manner as it will direct. The committee shall present proposed amendments before the ISRC for deliberation.
2. Proposed amendments to the Constitution shall be placed on the Students Notice board and on website at least five days before the meeting at which it is to be discussed.
3. For the purposes of amending this Constitution a duly constituted meeting shall be two thirds of all the ISRC members and the decision shall be by two third majority of the members presented voting.
4. For the purpose of repealing and replacing this constitution, the constituent assembly composed of all ISRC members and other student's representative who are not ISRC members in such number as the ISRC shall determine, shall repeal and replace this constitution subject to majority votes of all students
5. For avoidance of doubt, the ministry of Justice, constitutional affairs and good governance shall supervise the whole process of amending the constitution as according to this constitution.

ARTICLE 36

ACQUISITION OF FORCE OF LAW

- 1.** IFM-SO recognizes and reaffirms the power of the IFM governing council under section 6 and 22 of the Act, No. 3 of 1972 to make the rules regulating or governing the daily operations of the institute for that matter rules made or approved by the Institute's governing council constitutes a by-law binding IFM subjects
- 2.** Pursuant to the powers of the governing council prescribed under sub-article 1 above and in order to give force of law to this constitution, this constitution shall be tabled before the governing council for approval, save that, the constitution shall remain valid so far as it has legitimacy and has been ratified by majority members of ISRC.
- 3.** Once the tabled and approved, this constitution shall have a force of law, a breach of which shall in all material aspects be the same as a breach of any student's by law made by the governing council

PART VIII
MISCELLANEOUS PROVISIONS

ARTICLE 37
MISCELLANEOUS

1. The Dean of Students shall always make sure that the Board of Trustees is in place for efficient administration of the student's properties and interests in IFM-SO.
2. No members or group of students may use the title of the IFM-SO without the consent in writing of the respective ministry, the Prime Minister or the President.
3. If the provisions of this constitution shall not cover any subject or matter, then such matter shall be put before the ISRC for decision.
4. The office bearers of IFM-SO shall not be entitled to salaries but allowances and reimbursement for any expenses incurred by them in the performance of their duties provided by the financial regulations.
5. The rules made under this constitution shall form part of this constitution and be read together with this Constitution.
6. The Dean shall be an official advisor of IFM-SO and shall be entitled to attend all IFM-SO meetings as an ex-officio without voting powers. However, he shall not impose or interfere with proceedings other than playing his advisory roles.
7. Whenever the Speaker intends to convene ISRC meetings shall serve a copy to the Dean of Students.
8. IFM-SO may affiliate or be affiliated to any external organization with similar objectives.

9. Every person has the right to institute arbitral proceedings claiming that this constitution has been contravened, or is threatened with contravention.
10. The ISRC shall make a code of conduct for electoral committee officers
11. The Chairman of the electoral committee shall be the deputy chief returning officer for the purpose of election.
12. The IFM-SO may be dissolved by a special resolution passed ISRC members duly constituted and upon majority votes of all students and whenever such dissolution is ratified the Board of Trustees shall appoint liquidator and shall make provision for the final disposal of IFM-SO assets.
13. In case of spelling mistakes apparent errors, formatting and grammatical errors, this constitution may be revised, proof read and refined without changing the substance, to remove such errors or correct language without changing, deleting or adding the said provisions. This shall apply to comments from management and the governing council generally and thereafter, a revised edition shall be issued.
14. The comments from the management and, or the governing council given after ratification by ISRC and coming into force of this constitution or the fact that this constitution has come into force before the registration or approval by the management, shall not affect its validity.

ARTICLE 38
SAVING PROVISIONS

1. Notwithstanding any Provision of this Constitution all the existing IFM-SO Organs, rules, regulations, by-law or leadership in power elected or made before the coming into force of this Constitution shall not be invalid by the reasons that they were made or elected before the coming into force of this Constitution until the new laws have been made or the new election has been done.
2. The President shall promulgate the effective date upon which this constitution shall come into force following various approval and certain parts of this constitution may not take effect immediately until the election of new government. However, for the purpose of free and fair election, the President shall make sure that all the relevant machineries are created so as to ensure smooth conduct of the election.

SCHEDULE 1: IFM-SO LOGO

The following shall be the official logo of IFM-SO



SCHEDULE 2: IFM-SO OATHS AND AFFIRMATIONS

VERSION 1

OATH OR SOLEMN AFFIRMATION OF ALLEGIANCE OF THE PRESIDENT/ACTING PRESIDENT AND THE VICE PRESIDENT

1,....., in full realization the high calling I assume as President/ Acting President/ Vice President of the Institute of Finance Management Students' government, do swear/solemnly affirm that, I will be faithful and bear true allegiance to the Students' government; that I will obey, preserve, protect and defend this Constitution of IFM-SO, as by law established, and all other laws of the land, laws governing IFM, and rules made under this constitution, and that I will protect and uphold rule of law, democracy, integrity and welfare of students of IFM-So help me God

VERSION 2

OATH OR SOLEMN AFFIRMATION OF DUE EXECUTION OF OFFICE FOR THE PRESIDENT/ACTING/VICE PRESIDENT

I,, swear/solemnly affirm that, I will truly and diligently serve the students and the students' government in the office of the President/Acting

President/ Vice President of IFM-SO, that I will diligently discharge my duties and perform my functions in the office of President/ Acting President/ Vice President of IFM students' government; and I will do justice to all in accordance with this constitution as by law established, and the laws of Tanzania, without fear, favor, affection or ill-will-So help me God

VERSION 3

OATH OR SOLEMN AFFIRMATION OF DUE EXECUTION OF OFFICE FOR THE PRIME MINISTER

I,, being appointed a Prime Minister of IFM-SO, do swear/solemnly affirm that I will at all times be faithful to IFM-SO, that I will at all times obey, respect and uphold this constitution and all other rules and laws of Tanzania; that I will well and truly serve the students and IFM-SO in the office of the Prime Minister; that I undertake to hold my office as Cabinet Minister; that I will not divulge directly or indirectly such matters as shall come to my knowledge in the discharge of duties and at all times I will be a true and faithful counselor to the President for the good management of students affairs and will obey his orders and directions; that I will remain responsible personally and collectively as a Prime Minister in the discharge of duties while acknowledging my role to lead my cabinet to the best of my ability-So help me God.

VERSION 4

OATHS FOR THE MEMBERS OF THE ARBITRATION COMMITTEE

I,, a member of the arbitration committee do swear/solemnly affirm to diligently serve the students and to impartially do justice in accordance with this constitution as by law established, and the laws and customs of IFM-SO, without fear, favor, bias, affection, ill-will, prejudice or any political, religious or other influence. In the exercise of the quasi judicial functions entrusted to me, I will at all times, and to the best of my knowledge and ability, protect, administer and defend this constitution with a view to upholding the dignity and the respect for the arbitral tribunal and the arbitral system of IFM-SO and promoting fairness, independence, competence and integrity within it-So help me God.

VERSION 5

OATH FOR SPEAKER/DEPUTY SPEAKER OF THE ISRC

I,, having been elected as Speaker/Deputy Speaker of the ISRC do swear/solemnly affirm that, I will bear true faith and allegiance to the

students and IFM-SO; that, I will faithfully and conscientiously discharge my duties as Speaker/Deputy Speaker of the ISRC; that I will obey, respect, uphold, preserve, protect and defend this Constitution of IFM-SO; and that I will do right to all manner of persons in accordance with this Constitution and the laws of the Institute without fear or favor, affection or ill will-So help me God.

VERSION 6
OATH/AFFIRMATION OF MEMBER OF ISRC

I,, having been elected a member of the ISRC do swear/solemnly affirm that, I will bear true faith and allegiance to students and IFM-SO in general; that I will obey, respect, uphold, preserve, protect and defend this Constitution; and that I will faithfully and conscientiously discharge the duties of a member of ISRC-So help me God.